

# Forward Plan of Delegated Key Decisions

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**July 2026**

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## **What is the Forward Plan?**

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

## **What information is in the plan?**

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

## **What is a key decision?**

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £750,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

## **Inspection of documents**

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

## **Private meetings**

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

[cabinetreports@oxford.gov.uk](mailto:cabinetreports@oxford.gov.uk)

### **The Council's decision-making process**

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

## **Oxford City Council Cabinet Members and Senior Officers**

### **KEY DECISIONS DELEGATED TO OFFICERS**

#### **Key Delegated Decisions to the Deputy Chief Executive - Citizen and City Services**

|                                                                                                                                            |                                                                                              |                                                                                                                                                                                      |
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| ITEM 1:<br>ID: I043683                                                                                                                     | Decision to go into a build contract for the Herschel Crescent football pitches and pavilion |                                                                                                                                                                                      |
| Decision to go into a build contract for the Herschel Crescent football pitches and pavilion as part of the Sandy Lane housing development |                                                                                              |                                                                                                                                                                                      |
| Key Decision                                                                                                                               |                                                                                              | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt                                                                                                          |                                                                                              | Open -                                                                                                                                                                               |
| Decision Taker and date decision expected to be taken by                                                                                   |                                                                                              | Deputy Chief Executive – City and Citizens’ Services                                                                                                                                 |

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| <b>Cabinet Lead Member</b> |                                                                  |
| <b>Lead Officer</b>        | Deputy Chief Executive – City and Citizens' Services             |
| <b>Report Contact</b>      | Anneri Gatial, Regeneration and Economy<br>agatial@oxford.gov.uk |

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| <b>ITEM 2:<br/>ID: I042325</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>HRA Purchase Opportunity RRTBR 26/27 - Flats A-D, 1 Clover Place, Blackbird Leys, Oxford, OX4 6PX</b>                                                                                  |
| As at 17th April 2024 cabinet made the decision to use Retained Right to Buy Receipts for the provision of additional affordable housing into the Housing Revenue Account. This form of delivery allows us to respond to the immediate housing need. In response to this, the decision has been made to use allocated funds of £840,001 to purchase flats Flats A-D, 1 Clover Place, Blackbird Leys, Oxford, OX4 6PX to provide four more additional affordable housing units for the HRA to respond to the immediate housing need. |                                                                                                                                                                                           |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Open -                                                                                                                                                                                    |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Deputy Chief Executive – City and Citizens' Services                                                                                                                                      |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                           |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Deputy Chief Executive – City and Citizens' Services                                                                                                                                      |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                           |

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| <b>ITEM 3:<br/>ID: I042030</b>                                                       | <b>HRA ASHP 23/24 Installations contract award</b>                                                                    |
| Delegated decision to award a contract for installations of ASHPs to HRA properties. |                                                                                                                       |
| <b>Key Decision</b>                                                                  | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| <b>Item open to the public or exempt</b>                                             | Open -                                                                                                                |
| <b>Decision Taker and date decision expected to be taken by</b>                      | Deputy Chief Executive – City and Citizens' Services                                                                  |
| <b>Cabinet Lead Member</b>                                                           | Deputy Leader (Statutory), and Cabinet                                                                                |

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|                       | Member for Finance and Asset Management              |
| <b>Lead Officer</b>   | Deputy Chief Executive – City and Citizens' Services |
| <b>Report Contact</b> |                                                      |

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| <b>ITEM 4:<br/>ID: I040856</b>                                                                                                                                                                                                                                                                                                  | <b>HRA Purchase - Land &amp; Buildings at 119 Rose Hill, Oxford, OX4 4HT</b>                                                                                                              |
| <p>Housing Revenue Account (HRA) proposal to enter into an advance purchase agreement with Admiral Homes.</p> <p>The agreement pertains to the acquisition of land and freehold for the proposed development of six one-bedroom new-build flats for social and/or affordable rent. The total contract sum is of £1,410,000.</p> |                                                                                                                                                                                           |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                             | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                        | Open -                                                                                                                                                                                    |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                 | Deputy Chief Executive – City and Citizens' Services Before 31 Dec 2025                                                                                                                   |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                      | Cabinet Member for Housing and Communities                                                                                                                                                |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                             | Deputy Chief Executive – City and Citizens' Services                                                                                                                                      |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                           | Andrew Dorrington, Affordable Housing Development Officer<br>adorrington@oxford.gov.uk                                                                                                    |

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| <b>ITEM 5:<br/>ID: I039826</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>HRA Purchase - Land &amp; Buildings at Sandy Lane, The Bunaglow</b> |
| <p>For the Deputy Chief Executive – City and Citizens' Services, in consultation with the Cabinet Member for Housing; the Head of Financial Services; and the Head of Law and Governance to enter into a HRA advanced purchase agreement with <b>Darren John Aldworth, Edmund Michael Aldworth</b> and <b>Michael John Nash</b> to purchase 12 newly constructed homes, in accordance with planning at £235,000 per flat, to total £2,820,000. Purchase funds allocated into budget line for HRA additional acquisitions Right to Buy Receipts (RRTBR) approved at Cabinet on 17 April 2024.</p> <p>Address: The Bungalow Sandy Lane Oxford Oxfordshire OX4 6LL.<br/>Planning Reference: 24/01397/FUL.</p> |                                                                        |

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| Subject to contract.                                            |                                                                                                                                                                                           |
| <b>Key Decision</b>                                             | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>                        | Open -                                                                                                                                                                                    |
| <b>Decision Taker and date decision expected to be taken by</b> | Deputy Chief Executive – City and Citizens' Services Not before 14 May 2025                                                                                                               |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for Housing and Communities                                                                                                                                                |
| <b>Lead Officer</b>                                             | Deputy Chief Executive – City and Citizens' Services                                                                                                                                      |
| <b>Report Contact</b>                                           | Andrew Dorrington, Affordable Housing Development Officer<br>adorrington@oxford.gov.uk                                                                                                    |

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| <b>ITEM 6:<br/>ID: I032844</b>                                                                                                                                                                                                                                                                                                                                       | <b>Social Housing Decarbonisation Fund: Wave 2.1</b>                                                                                                                                 |
| For the Deputy Chief Executive - City & Citizen Services in consultation with the Group Finance Director (Section 151 Officer) to spend the HRA funds together with SHDF grant funding for the purposes of the proposed retrofit scheme, including entering into contracts with Oxford Direct Services for £2,000,000 and Vinci for £4,000,000 to deliver the works. |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                             | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                      | Cabinet, Council 16 Nov 2022<br><br>Deputy Chief Executive – Place Before 31 Dec 2028                                                                                                |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                           | Cabinet Member for Housing and Communities, Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford<br><br>Cabinet Member for Housing and Communities                  |

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| <b>Lead Officer</b>   | Head of Corporate Strategy<br><br>Deputy Chief Executive – Place                                                                        |
| <b>Report Contact</b> | Mish Tullar, Transition Manager<br>mtullar@oxford.gov.uk<br><br>Tom Bridgman, Deputy Chief Executive - Place<br>tbridgman@oxford.gov.uk |

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| <b>ITEM 7:<br/>ID: I039223</b>                                                                                                                                                                                                                                                                                                                                   | <b>To Accept Grant Funding from Homes England</b>                          |
| Deputy Chief Executive - Citizen and City Services, in consultation with the Cabinet Member for Housing and Communities, Director of Law, Governance and Strategy and Group Finance Director to receive draw down funding from Homes England, for a total of up to £4,075,500. This funding will be used for the affordable homes at the Northfield Hostel Site. |                                                                            |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                              | Yes                                                                        |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                         | Open -                                                                     |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                  | Deputy Chief Executive – City and Citizens' Services Not before 3 Mar 2025 |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                       | Cabinet Member for Housing and Communities                                 |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                              | Director of Economy, Regeneration & Sustainability                         |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                            | Anneri Gatial, Regeneration and Economy<br>agatial@oxford.gov.uk           |

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| <b>ITEM 8:<br/>ID: I039634</b>                                                                                                                                                                                                                                                                                | <b>Authority to draw down Homes England grant for Northfield Phase 1</b>                                                                                                             |
| Authority to draw down Homes England grant for Northfield Phase 1. Following acceptance for funding within the AHP 2021-2026 Northfield Hostel will shortly achieve grant claim milestones. Flexible grant draw down will be up to the value of £4,290,000.00. The final amount and date of draw down is tbc. |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                           | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                      | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision</b>                                                                                                                                                                                                                                                                       | Deputy Chief Executive – City and Citizens'                                                                                                                                          |

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| <b>expected to be taken by</b> | Services Not before 22 Apr 2025                                                |
| <b>Cabinet Lead Member</b>     | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management |
| <b>Lead Officer</b>            | Deputy Chief Executive – City and Citizens' Services                           |
| <b>Report Contact</b>          | Anneri Gatial, Regeneration and Economy<br>agatial@oxford.gov.uk               |

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| <b>ITEM 9:<br/>ID: I042276</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Contract Approval for the Print and Post Tender</b>            |
| <p>The Deputy Chief Executive of City and Citizen Services, in consultation with the Director of Law, Governance and Strategy (Monitoring Officer), Group Finance Director (Section 151 Officer) and the Cabinet Member for Citizen Focused Services and Council Companies following a compliant procurement to process an award will be made for the Print &amp; Post contract. 8 providers have submitted a bid, and evaluations will be completed by the 28th January. The most advantageous bid according to the criteria laid out in the invitation to tender will then be awarded the contract.</p> |                                                                   |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes                                                               |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Part exempt -                                                     |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Deputy Chief Executive – City and Citizens' Services              |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Cabinet Member for Citizen Focused Services and Council Companies |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Deputy Chief Executive – City and Citizens' Services              |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                   |

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| <b>ITEM 10:<br/>ID: I042974</b>                                                                                     | <b>Enter into a Development Services Agreement with OX Place for the Delivery of affordable homes at Sandy Lane</b>                                                                  |
| <p>Enter into a Development Services Agreement with OX Place for the Delivery of affordable homes at Sandy Lane</p> |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                 | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                            | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b>                                                     | Deputy Chief Executive – City and Citizens' Services                                                                                                                                 |

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| <b>Cabinet Lead Member</b> | Councillor Linda Smith                               |
| <b>Lead Officer</b>        | Deputy Chief Executive – City and Citizens' Services |
| <b>Report Contact</b>      |                                                      |

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| <b>ITEM 11:<br/>ID: I042978</b>                                                                                 | <b>Enter into a contract with the Multi Disciplinary Design team for the Sandy Lane affordable housing development</b> |  |
| Enter into a contract with the Multi Disciplinary Design team for the Sandy Lane affordable housing development |                                                                                                                        |  |
| <b>Key Decision</b>                                                                                             | Not Key                                                                                                                |  |
| <b>Item open to the public or exempt</b>                                                                        | Open -                                                                                                                 |  |
| <b>Decision Taker and date decision expected to be taken by</b>                                                 | Deputy Chief Executive – City and Citizens’ Services                                                                   |  |
| <b>Cabinet Lead Member</b>                                                                                      | Cabinet Member for Housing and Communities                                                                             |  |
| <b>Lead Officer</b>                                                                                             | Deputy Chief Executive – City and Citizens’ Services                                                                   |  |
| <b>Report Contact</b>                                                                                           |                                                                                                                        |  |

### Key decisions delegated to the Deputy Chief Executive - Place

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| ITEM 12:<br>ID: I042977                                                                                       | Enter into a Development Services Agreement with OX Place for the Delivery of affordable homes at Leiden Road |  |
| Enter into a Development Services Agreement with OX Place for the Delivery of affordable homes at Leiden Road |                                                                                                               |  |
| Key Decision                                                                                                  | Not Key                                                                                                       |  |
| Item open to the public or exempt                                                                             | Open -                                                                                                        |  |
| Decision Taker and date decision expected to be taken by                                                      | Deputy Chief Executive – Place                                                                                |  |
| Cabinet Lead Member                                                                                           | Councillor Linda Smith                                                                                        |  |
| Lead Officer                                                                                                  | Deputy Chief Executive – Place                                                                                |  |
| Report Contact                                                                                                |                                                                                                               |  |

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| <b>ITEM 13:</b> | <b>Enter into a Development Services Agreement with OX Place</b> |
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| <b>ID: I042975</b>                                                                                                 | <b>for the Delivery of affordable homes at Underhill Circus</b> |
| Enter into a Development Services Agreement with OX Place for the Delivery of affordable homes at Underhill Circus |                                                                 |
| <b>Key Decision</b>                                                                                                | Not Key                                                         |
| <b>Item open to the public or exempt</b>                                                                           | Open -                                                          |
| <b>Decision Taker and date decision expected to be taken by</b>                                                    | Deputy Chief Executive – Place                                  |
| <b>Cabinet Lead Member</b>                                                                                         | Cabinet Member for Housing and Communities                      |
| <b>Lead Officer</b>                                                                                                | Deputy Chief Executive – Place                                  |
| <b>Report Contact</b>                                                                                              |                                                                 |

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| <b>ITEM 14:<br/>ID: I042886</b>                                                                                                                                                                                                                                            | <b>Decision to Direct Award OCC's Water Supply and Wastewater Contract</b>                                                                                                           |
| The Deputy Chief Executive – Place to award the contract for the provision of water supply and wastewater treatment to WAVE Limited for a term of 2+1+1 years with a total value of up to £1,000,000 for the maximum term including VAT.<br>Contract will start 15.09.2026 |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                                                                                                        | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                   | -                                                                                                                                                                                    |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                            | Deputy Chief Executive – Place                                                                                                                                                       |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                 | Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford                                                                                                                |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                        | Deputy Chief Executive – Place                                                                                                                                                       |
| <b>Report Contact</b>                                                                                                                                                                                                                                                      | Alice Jones, Carbon Reduction Project Manager ajones@oxford.gov.uk                                                                                                                   |

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| <b>ITEM 15:<br/>ID: I042223</b>                                                                                                                 | <b>Oxford Burial Meadow - Entering into a Deed of Release with Oxford Preservation Trust</b> |
| To obtain authority to enter into a Deed of Release with the Oxford Preservation Trust to enable the development of a burial meadow in Horsham. |                                                                                              |

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| <b>Key Decision</b>                                             | Yes                                                              |
| <b>Item open to the public or exempt</b>                        | Open -                                                           |
| <b>Decision Taker and date decision expected to be taken by</b> | Deputy Chief Executive – Place Not before 10 Feb 2026            |
| <b>Cabinet Lead Member</b>                                      | Cabinet Member for a Healthy, Fairer Oxford                      |
| <b>Lead Officer</b>                                             | Deputy Chief Executive – Place                                   |
| <b>Report Contact</b>                                           | Bruce McRobie, Capital Programme Surveyor bmcrobie@oxford.gov.uk |

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| <b>ITEM 16:<br/>ID: I041043</b>                                                   | <b>Oxpens River Bridge - Construction Contract</b>                                                                                                                                   |
| Entering into a construction contract for the building of the Oxpens River Bridge |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                               | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                          | Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)                                 |
| <b>Decision Taker and date decision expected to be taken by</b>                   | Deputy Chief Executive – Place Before 25 Sep 2025                                                                                                                                    |
| <b>Cabinet Lead Member</b>                                                        | Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford                                                                                                                |
| <b>Lead Officer</b>                                                               | Deputy Chief Executive – Place                                                                                                                                                       |
| <b>Report Contact</b>                                                             | Jenny Barker, Regeneration Manager jbarker@oxford.gov.uk                                                                                                                             |

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| <b>ITEM 17:<br/>ID: I041041</b>                      | <b>Oxpens River Bridge Funding Agreement with Homes England</b>                                                                                                                      |
| Entering into a funding agreement with Homes England |                                                                                                                                                                                      |
| <b>Key Decision</b>                                  | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>             | Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that                                              |

|                                                                 |                                                                       |
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|                                                                 | information)                                                          |
| <b>Decision Taker and date decision expected to be taken by</b> | Deputy Chief Executive – Place Before 25 Sep 2025                     |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford |
| <b>Lead Officer</b>                                             | Deputy Chief Executive – Place                                        |
| <b>Report Contact</b>                                           | Jenny Barker, Regeneration Manager<br>jbarker@oxford.gov.uk           |

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| <b>ITEM 18:<br/>ID: I040807</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Disposal of Land at Foxwell Drive, Headington</b>                           |
| <p>At Cabinet in September 2024 approval was given to the Heads of Terms for an Option Agreement for the disposal of land at Foxwell Drive, Headington. Cabinet gave delegated authority to the Deputy Chief Executive – Place (previously Executive Director – Development) in consultation with the Director of Law, Governance and Strategy (previously Head of Law and Governance) and the Cabinet Member for Finance and Asset Management to enter into the Option Agreement.</p> <p>Cabinet also gave delegated authority to the Deputy Chief Executive (previously Executive Director – Development) in consultation with the Director of Law, Governance and Strategy (previously Head of Law and Governance) and the Cabinet Member for Finance and Asset Management to agree the final disposal price of the Land on the basis it will comply with s.123 requirements.</p> |                                                                                |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Not Key                                                                        |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Open -                                                                         |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Deputy Chief Executive – Place Before 31 Dec 2025                              |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director of Property Assets                                                    |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Ted Bowler, Corporate Asset Manager<br>tbowler@oxford.gov.uk                   |

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| <b>ITEM 19:<br/>ID: I038234</b>                                                                                                                                                                                                                                                                                                                                                                                            | <b>Housing Infrastructure Funding for Osney Mead - revised implementation arrangements</b> |
| <p>For the Deputy Chief Executive - Place, in consultation with the Deputy Leader (Statutory) – Finance and Asset Management, the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to finalise the drafting of agreements and enter into ancillary grant agreements with the Environment Agency, to enable the transfer of £4,350,000 of the Housing</p> |                                                                                            |

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| Infrastructure Funding                                          |                                                                                                                                                                                      |
| <b>Key Decision</b>                                             | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                        | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b> | Cabinet 16 Nov 2022<br><br>Deputy Chief Executive – Place Before 31 Dec 2025                                                                                                         |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management                                                                                                       |
| <b>Lead Officer</b>                                             | Deputy Chief Executive – Place<br><br>Director of Economy, Regeneration & Sustainability                                                                                             |
| <b>Report Contact</b>                                           | Jenny Barker, Regeneration Manager<br>jbarker@oxford.gov.uk                                                                                                                          |

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| <b>ITEM 20:<br/>ID: I038484</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Contract for Select Licensing Property Inspections</b>                      |
| <p>For the Deputy Chief Executive - Place, in consultation with the Group Finance Director (Section 151 Officer) and the Director of Law, Governance and Strategy (Monitoring Officer) to enter into a contract with Buckingham Futures, for £790,500 for 1 year (with an option to extend for up to three years in total) as part the Selective Licensing scheme.</p> <p>This will deliver up to 1,300 property licensing Housing Health and Safety Rating System (HHSRS) inspections per annum for 12 months with an option to extend up to 2 additional 12 months periods based on performance and at the Council's entire discretion. If extended to give three years total, the expected total inspections to be around 3,900. These inspections will be lower risk properties allowing the council to focus resources on enforcement of the scheme.</p> |                                                                                |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Yes                                                                            |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Open -                                                                         |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Deputy Chief Executive – Place Not before 17 Mar 2025                          |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Cabinet Member for Planning and Culture                                        |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Deputy Chief Executive – Place                                                 |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | David Butler, Director of Planning & Regulatory Services dbutler@oxford.gov.uk |

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| <b>ITEM 21:<br/>ID: I038699</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Disposal of Land - Foxwell Drive</b>                                                                                                                                                   |
| At the Cabinet meeting on 16 October 2024 approval was given to delegate authority to Deputy Chief Executive – Place, in consultation with the Director of Law, Governance and Strategy (Monitoring Officer), Group Finance Director (Section 151 Officer) and the Deputy Leader (statutory) to enter into an Option Agreement based on the approved Heads of Terms with Ruskin College which permit Ruskin College to purchase a section of land on Foxwell Drive in the event Ruskin College secure a planning consent for the land known as Ruskin Field. |                                                                                                                                                                                           |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Open -                                                                                                                                                                                    |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Deputy Chief Executive – Place Not before 31 Mar 2025                                                                                                                                     |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management                                                                                                            |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Deputy Chief Executive – Place                                                                                                                                                            |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Ted Bowler, Corporate Asset Manager<br>tbowler@oxford.gov.uk                                                                                                                              |

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| <b>ITEM 22:<br/>ID: I039395</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Sale of land to OCHL to facilitate development of 80 affordable homes at Mill Lane, Marston</b> |
| <p>The Deputy Chief Executive – Place, in consultation with the Deputy Chief Executive – City and Citizen Services; the Cabinet Member for Planning, the Group Finance Director (Section 151 Officer), the Director of Law, Governance and Strategy (Monitoring Officer) to approve and facilitate the sale of the council owned site, to facilitate the Oxford City Housing Limited (OCHL) development and the subsequent acquisition of affordable dwellings by the Housing Revenue Account (HRA), within this project approval for Mill Lane, Marston.</p> <p>The cost of the contract is restricted as per section 12A of the Local Government Act 1972.</p> |                                                                                                    |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Not Key                                                                                            |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Part exempt -                                                                                      |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Deputy Chief Executive – Place Not before 10 Mar 2025                                              |

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| <b>Cabinet Lead Member</b> | Cabinet Member for Planning and Culture      |
| <b>Lead Officer</b>        | Director of Planning and Regulatory Services |
| <b>Report Contact</b>      | Deputy Chief Executive – Place               |

## Key Decisions Delegated to the Group Finance Director

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| <b>ITEM 23:<br/>ID: I039539</b>                                                                                                                 | <b>Oxfordshire Business Rates Distribution Agreement 2025/26</b>                |
| To agree to enter into the Oxfordshire Business Rates Distribution Agreement for 2025/26 the Council to receive up to £1million - £1.5 million. |                                                                                 |
| <b>Key Decision</b>                                                                                                                             | Yes                                                                             |
| <b>Item open to the public or exempt</b>                                                                                                        | Open -                                                                          |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                 | Group Finance Director Not before 31 Mar 2025                                   |
| <b>Cabinet Lead Member</b>                                                                                                                      | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management  |
| <b>Lead Officer</b>                                                                                                                             | Group Finance Director                                                          |
| <b>Report Contact</b>                                                                                                                           | Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk |

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| <b>ITEM 24:<br/>ID: I040828</b>                                                                                                                                                                                                                                        | <b>Contract in relation to Real Estate Asset Valuations</b>                    |
| Following approval of delegation from Cabinet, the Group Director of Finance in consultation with the Director of Law, Governance and Strategy will agree the cost, final terms, and a new contract with suitably qualified firms to undertake real estate valuations. |                                                                                |
| Target decision date is no later than 31 December 2025.                                                                                                                                                                                                                |                                                                                |
| <b>Key Decision</b>                                                                                                                                                                                                                                                    | Yes                                                                            |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                               | Open -                                                                         |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                        | Group Finance Director Before 31 Dec 2025                                      |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                             | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                    | Director of Property Assets                                                    |
| <b>Report Contact</b>                                                                                                                                                                                                                                                  | Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk, Robert Dude         |

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|  | rdude@oxford.gov.uk |
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## Key Decisions delegated to the Director of Housing

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| <b>ITEM 25:<br/>ID: I042973</b>                                                                                      | <b>Enter into a Development Services Agreement with OX Place for the Delivery of affordable homes At Westlands Drive</b> |
| To enter into a Development Services Agreement with OX Place for the Delivery of affordable homes at Westlands Drive |                                                                                                                          |
| <b>Key Decision</b>                                                                                                  | Not Key                                                                                                                  |
| <b>Item open to the public or exempt</b>                                                                             | Open -                                                                                                                   |
| <b>Decision Taker and date decision expected to be taken by</b>                                                      | Director of Housing                                                                                                      |
| <b>Cabinet Lead Member</b>                                                                                           | Cabinet Member for Housing and Communities                                                                               |
| <b>Lead Officer</b>                                                                                                  | Director of Housing                                                                                                      |
| <b>Report Contact</b>                                                                                                | Dave Scholes, Affordable Housing Supply<br>Corporate Lead Tel: 01865 252636<br>dscholes@oxford.gov.uk                    |

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| <b>ITEM 26:<br/>ID: I034330</b>                                                                                                                                                                                                                                                                                                           | <b>Resettlement Commitments for New Refugee Families</b>                                                                                                                             |
| The Director of Housing in consultation with the Group Finance Director (Section 151 Officer), the Director of Law, Governance and Strategy (Monitoring Officer) and the Cabinet Member for Housing, to enter into a contract with Asylum Welcome, with the contract payment of £1.3 million for the provision of person-centred support. |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                       | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                  | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                           | Cabinet 12 Jul 2023<br><br>Director of Housing Before 31 Dec 2025                                                                                                                    |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                | Cabinet Member for Housing and Communities<br><br>Cabinet Member for Housing and Communities                                                                                         |

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| <b>Lead Officer</b>   | Executive Director (Communities and People)<br><br>Director of Housing       |
| <b>Report Contact</b> | Alan Chandler, Senior Refugee and Migrant Officer<br>achandler@oxford.gov.uk |

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| <b>ITEM 27:<br/>ID: I042258</b>                                                                                     | <b>Development Agreement for provision of three affordable rented houses at Tucker Road, Blackbird Leys</b> |
| To approve the development Agreement for provision of three affordable rented houses at Tucker Road, Blackbird Leys |                                                                                                             |
| <b>Key Decision</b>                                                                                                 | Yes                                                                                                         |
| <b>Item open to the public or exempt</b>                                                                            | Open -                                                                                                      |
| <b>Decision Taker and date decision expected to be taken by</b>                                                     | Director of Housing                                                                                         |
| <b>Cabinet Lead Member</b>                                                                                          | Cabinet Member for Housing and Communities                                                                  |
| <b>Lead Officer</b>                                                                                                 | Director of Housing                                                                                         |
| <b>Report Contact</b>                                                                                               | Nick Kowalski, Affordable Housing Development Manager<br>nkowalski@oxford.gov.uk                            |

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| <b>ITEM 28:<br/>ID: I043586</b>                                                                                                                                                                                                                                                 | <b>Provision of Access Control System Replacements</b>                                                                                                                               |
| To award the contract to AB Security Ltd, for the sum of £1,087,163.22 (incl. of VAT), for a programme of 18 months, to replace the fob management system (access control) for each of the HRA multiple occupancy buildings and enter into the necessary contractual agreement. |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                                                                                                             | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                        | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                 | Director of Housing                                                                                                                                                                  |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                      | Cabinet Member for Housing and Communities                                                                                                                                           |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                             | Director of Housing                                                                                                                                                                  |

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| <b>Report Contact</b> | Michael Woods, Major Works Project Manager mwoods@oxford.gov.uk |
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| <b>ITEM 29:<br/>ID: I043643</b>                                                                                                                      | <b>Purchase of the leasehold flats F,H,J, at 10 Cinnaminta Road, Oxford, OX3 7JB for £840,000</b>              |
| Purchase of the leasehold flats F,H,J, at 10 Cinnaminta Road, Oxford, OX3 7JB for £840,000 to be allocated to the Temporary Accommodation Programme. |                                                                                                                |
| <b>Key Decision</b>                                                                                                                                  | Yes Acquiring or disposing of easements with a value over £750,000 and/or rental value over £250,000 each year |
| <b>Item open to the public or exempt</b>                                                                                                             | Open -                                                                                                         |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                      | Director of Housing 17 Jul 2026                                                                                |
| <b>Cabinet Lead Member</b>                                                                                                                           | Cabinet Member for Housing and Communities                                                                     |
| <b>Lead Officer</b>                                                                                                                                  | Director of Housing                                                                                            |
| <b>Report Contact</b>                                                                                                                                | Andrew Dorrington, Affordable Housing Development Officer<br>adorrington@oxford.gov.uk                         |

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| <b>ITEM 30:<br/>ID: I043655</b>                                                                                                                                      | <b>HRA Purchase Opportunity for Temporary Accommodation - Flats F,H,J, at 10 Cinnaminta Hill Road, Oxford, OX3 7JB</b>                                                                                                                                                                                                               |
| To purchase the leasehold of flats F, H, J, at 10 Cinnaminta Road, Oxford, OX3 7JB for a total of £840,000 to be allocated to the Temporary Accommodation Programme. |                                                                                                                                                                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                  | Yes Acquiring or disposing of leaseholds where either the rental value is in excess of £250,000 per annum and/or the premium is £750,000 except for statutory lease renewals under Part 2 of the Landlord and Tenant Act 1954 and disposals pursuant to right to buy legislation and disposals pursuant to right to buy legislation. |
| <b>Item open to the public or exempt</b>                                                                                                                             | Open -                                                                                                                                                                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                      | Director of Housing                                                                                                                                                                                                                                                                                                                  |
| <b>Cabinet Lead Member</b>                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                      |
| <b>Lead Officer</b>                                                                                                                                                  | Director of Housing                                                                                                                                                                                                                                                                                                                  |
| <b>Report Contact</b>                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                      |

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| <b>ITEM 31:<br/>ID: I043730</b>                                                                                                                                                              | <b>Decision on the future of the Council's investment in NHPF1</b>                                                                                                                   |
| Following Cabinets decision on the 9th July 2025, officers need to exercise the delegation to enter in to such agreements as necessary to make the reinvestment in to the new property fund. |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                          | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                     | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                              | Director of Housing                                                                                                                                                                  |
| <b>Cabinet Lead Member</b>                                                                                                                                                                   |                                                                                                                                                                                      |
| <b>Lead Officer</b>                                                                                                                                                                          | Director of Housing                                                                                                                                                                  |
| <b>Report Contact</b>                                                                                                                                                                        | Richard Wood, Housing Strategy and Needs Manager Rwood@oxford.gov.uk                                                                                                                 |

### Key Decisions delegated to the Director of Regeneration, Economy and Sustainability

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| <b>ITEM 32:<br/>ID: I039954</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Utility Procurement Contract Extension 2026 – 2028</b>                                                                                                                            |
| <p>Director of Economy, Regeneration and Environmental Sustainability in consultation with Group Finance Director, Director of Law, Governance and Strategy and the Cabinet member for Zero Carbon Oxford to extend the current Access Agreement Contract with Kent County Council for their representative LASER to provide utilities procurement services to the Council for the 26-28 period.</p> <p>The contract value for LASER's procurement services is £35.9k per year, however, they will procure energy contracts for the Council which will have a total value of up to £4m.</p> |                                                                                                                                                                                      |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Open -                                                                                                                                                                               |
| <b>Decision Taker and date decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director of Economy, Regeneration &                                                                                                                                                  |

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| <b>expected to be taken by</b> | Sustainability Not before 3 Jun 2025                                  |
| <b>Cabinet Lead Member</b>     | Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford |
| <b>Lead Officer</b>            | Director of Economy, Regeneration & Sustainability                    |
| <b>Report Contact</b>          | Alice Jones, Carbon Reduction Project Manager ajones@oxford.gov.uk    |

## Key Decisions Delegated to the Director of Property and Assets

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| <b>ITEM 33:<br/>ID: I040829</b>                                                                                                                                                                                                                                                                                                                                                      | <b>Contract for an Asset Management System for Property &amp; Assets</b>       |
| <p>Following approval of delegation from Cabinet, the Director of Property &amp; Assets, in consultation with the Group Director Finance, and the Director of Law, Governance and Strategy will agree the cost, form of contract and enter into a contract with the relevant supplier for an Asset Management System.</p> <p>Target decision date: no later than 31 January 2026</p> |                                                                                |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                  | Yes                                                                            |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                             | Open -                                                                         |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                      | Director of Property Assets Before 31 Jan 2026                                 |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                           | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                  | Director of Property Assets                                                    |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                | Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk                      |

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| <b>ITEM 34:<br/>ID: I042706</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>To dispose of a property in the City Centre (subject to Cabinet approval)</b> |
| <p>Oxford City Council owns the freehold of 1 Floyds Row and Old Mortuary adjacent ("the Properties"). 1 Floyds Row is currently being used for file storage to support the Archive Scanning Project until Spring 2027. The Old Mortuary is leased to Oxfordshire Council for Voluntary Action on a 25 year lease expiring in January 2027. The Properties are held for investment purposes.</p> <p>In anticipation of the Archive Scanning Project ending in Spring 2027 and 1 Floyds Row becoming vacant, options have been considered against the objective of</p> |                                                                                  |

maximising the return to the City Council as soon as possible. After an off market approach some market testing was done to understand the likely market interest. A number of parties showed interest and a best bids process was run in January 2026 in order to capitalise on strong initial interest.

An attractive offer has been received and it is recommended that the City Council accepts the offer and proceeds with the sale of the Properties.

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| <b>Key Decision</b>                                             | Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation |
| <b>Item open to the public or exempt</b>                        | Part exempt -                                                                                                                                                                             |
| <b>Decision Taker and date decision expected to be taken by</b> | Director of Property Assets 24 Mar 2026                                                                                                                                                   |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management                                                                                                            |
| <b>Lead Officer</b>                                             | Director of Property Assets                                                                                                                                                               |
| <b>Report Contact</b>                                           | Kate Protheroe, Asset Manager<br>kprotheroe@oxford.gov.uk                                                                                                                                 |

## Key Decisions Delegated to the Director of Planning and Regulation

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| <b>ITEM 35:<br/>ID: I040335</b>                                                                                                                                  | <b>Contract for the supply of HIA Ramps, Level Access Showers/Wetrooms and Associated Bathroom Works</b> |
| Executive decision for the Director of Planning and Regulation to award a place on the framework to the successful contractors following the procurement process |                                                                                                          |
| <b>Key Decision</b>                                                                                                                                              | Yes                                                                                                      |
| <b>Item open to the public or exempt</b>                                                                                                                         | Open -                                                                                                   |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                  | Director of Planning and Regulatory Services<br>22 Aug 2025                                              |
| <b>Cabinet Lead Member</b>                                                                                                                                       | Cabinet Member for Housing and Communities                                                               |
| <b>Lead Officer</b>                                                                                                                                              | Director of Planning and Regulatory Services                                                             |
| <b>Report Contact</b>                                                                                                                                            | David Butler, Director of Planning & Regulatory Services<br>dbutler@oxford.gov.uk                        |

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| <b>ITEM 36:<br/>ID: I041450</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Littlemore Neighbourhood Plan Referendum</b>                        |
| <p>Cabinet, at their meeting on 9th April 2025, granted approval to officers to proceed with the independent examination of the Littlemore Neighbourhood plan and also delegated the Director of Planning and Regulation authorisation to proceed with the referendum.</p> <p>The City Council appointed an independent Examiner, Andrew Ashcroft BA (Hons), MA, DMS, MRTPI to examine whether the Littlemore Neighbourhood Plan met the basic conditions as set out in Schedule 4B to the Town and Country Planning Act 1990, and whether the Littlemore Neighbourhood Plan should proceed to a referendum. Following the conclusion of the examination, Mr Ashcroft has submitted a report, which recommended a series of modifications so that the Littlemore Neighbourhood Plan is able to comply with the 'basic conditions' and other relevant statutory provisions, and that the draft plan as modified can be submitted for referendum.</p> <p>Having considered the recommendations made by the examiner's report, and the reasons for them, the Director of Planning and Regulation takes the delegated decision to accept the modifications made to the submitted draft plan and proceed to the referendum stage within a reasonable timescale.</p> |                                                                        |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Yes                                                                    |
| <b>Item open to the public or exempt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Open -                                                                 |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director of Planning and Regulatory Services<br>Not before 17 Nov 2025 |
| <b>Cabinet Lead Member</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford  |
| <b>Lead Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director of Planning and Regulatory Services                           |
| <b>Report Contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Arome Agamah, Senior Planner<br>Aagamah@oxford.gov.uk                  |

## Key Decisions Delegated to the Leader, and Cabinet Member for Partnership Working and Inclusive Economic Growth

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| <b>ITEM 37:<br/>ID: I042717</b>                                                                                                                          | <b>Oxpens Funding Agreement</b>                                                                                                        |
| <p>Project Approval and Delegation decisions in order to receive grant from MHCLG to support the funding agreement for housing development at Oxpens</p> |                                                                                                                                        |
| <b>Key Decision</b>                                                                                                                                      | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the |

|                                                                 |                                                                                                       |
|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
|                                                                 | context of the Medium Term Financial Strategy                                                         |
| <b>Item open to the public or exempt</b>                        | Open -                                                                                                |
| <b>Decision Taker and date decision expected to be taken by</b> | Leader, and Cabinet Member for Partnership Working, Inclusive Economic Growth and Culture 23 Mar 2026 |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader (Statutory), and Cabinet Member for Finance and Asset Management                        |
| <b>Lead Officer</b>                                             | Chief Executive                                                                                       |
| <b>Report Contact</b>                                           | Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk       |

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| <b>ITEM 38:<br/>ID: I043760</b>                                                                                                                              | <b>Acceptance of funding from MHCLG</b>                                                               |
| Funding in support of the work of Oxford Growth Commission including work in Oxford West End and supporting work relating strategic infrastructure capacity. |                                                                                                       |
| <b>Key Decision</b>                                                                                                                                          | Yes                                                                                                   |
| <b>Item open to the public or exempt</b>                                                                                                                     | Open -                                                                                                |
| <b>Decision Taker and date decision expected to be taken by</b>                                                                                              | Leader, and Cabinet Member for Partnership Working, Inclusive Economic Growth and Culture 29 Jul 2026 |
| <b>Cabinet Lead Member</b>                                                                                                                                   | Leader, and Cabinet Member for Partnership Working, Inclusive Economic Growth and Culture             |
| <b>Lead Officer</b>                                                                                                                                          | Director of Economy, Regeneration & Sustainability                                                    |
| <b>Report Contact</b>                                                                                                                                        |                                                                                                       |

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| <b>ITEM 39:<br/>ID: I043833</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Acceptance and use of waste and recycling (pEPR) grant funding</b> |
| <p>To seek Cabinet approval:</p> <ul style="list-style-type: none"> <li>• to accept pEPR grant funding to enable works to improve recycling rates across the city and to comply with Simpler Recycling legislative requirements.</li> <li>• to hold the majority of the funding in reserves whilst project proposals are developed, with future Cabinet papers as required to authorise significant spend.</li> <li>• to provide delegations to officers to enable management and governance of the grant funding.</li> </ul> |                                                                       |
| <b>Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Yes Involves spending or saving a significant                         |

|                                                                 |                                                                                                                                        |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
|                                                                 | amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| <b>Item open to the public or exempt</b>                        | Open -                                                                                                                                 |
| <b>Decision Taker and date decision expected to be taken by</b> | Leader, and Cabinet Member for Partnership Working, Inclusive Economic Growth and Culture Not before 10 Aug 2026                       |
| <b>Cabinet Lead Member</b>                                      | Deputy Leader, and Cabinet Member for Planning and Zero Carbon Oxford                                                                  |
| <b>Lead Officer</b>                                             | Director of Economy, Regeneration & Sustainability                                                                                     |
| <b>Report Contact</b>                                           | Ruth Harris, Zero Carbon Project Manager<br>rharris@oxford.gov.uk                                                                      |